

Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
July 8, 2015 - 8:30 AM
EMQ -- 232 East Gish Road, San Jose

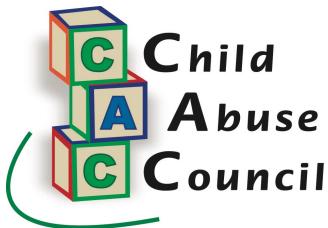
MINUTES

1. The meeting was called to order at 8:35am. Committee members Dr. John Stirling, Penny Blake, Jane Odell, Fran Naylor, Jennifer Kelleher, Theresa Bovey, and Sheri Terao were present. Guest, Johanna Thai Van Dat and CAC Coordinator Becky Manchester Aidlberg were also present.
2. There were no public comments.
3. The minutes from June's meeting were approved. (Moved: Penny; Second: Jane Odell; Approved: all)
4. Community Solutions report on CSEC pilot program: Erica Elliot was not present so the report on the CSEC pilot program will be covered at a future meeting. It was reported that the County submitted their letter to the State summarizing the work the County has done on CSEC thus far and a broader proposal of the what the County could do if it received Tier 2 level funding.
5. Discuss / Approve Committee Business
 - A. Emerging Issues
 - Juvenile Dependency Attorney representation: Jennifer Kelleher reported that DAC and LACY got funding for one year from the Board of Supervisors so neither organizations will have to make cuts. The Governor allocated an additional \$11 million which is less than required but better than earlier numbers.
 - RAIC: Penny Blake reported that the CAC's Executive Committee will write a formal CAC position on RAIC given recent developments. At the July full Council meeting, the Council will approve this action. The Juvenile Justice Committee will also write a position letter. Penny reported that she analyzed the overstays at the RAIC during June 2014 to the present, and found that there were only three months during the 12 month period when there were not overstays. The future RAIC is based on the belief that only rarely will overstays occur, but the data challenges this. There's considerable concern that the future model does not fit the reality of the situation. CAC and JJC agree that immediate placement is ideal, but not always possible. CAC believes a licensed facility component still needs to be explored. The CAC also believes that the Board of Supervisors needs to devote time and resources to the parallel process. More foster homes need to be developed. Dr. Stirling added that there is a lack of availability of psychotropic consultations. The County will be having a meeting about psychotropic medications on July 17th. Dr. Stirling will report back on the meeting at the September ICC meeting.
 - B. Update from Council and Executive Committee: The CAC Officer elections are on Friday. The Executive Committee has been discussing issues regarding quality of response at the CAN center.
 - C. Enough Abuse: There will be an Enough Abuse table at the San Jose Giants game on July 19th. The ICC would like to view "It's Not Just Jenna" at a future meeting.
 - D. Website: The committee will review the web trends quarterly report with the County IT contact, Keith Stokes on July 23rd. The website committee praised the work that Keith Stokes has done with the website on behalf of the CAC. He will be recognized at the September full Council meeting.
 - E. Old Business

6. Items for future agendas: Psychotropic Medication, It's Not Just Jenna, SIP, Erica Elliot's report.
7. Announcements: No meeting in August.
8. Adjournment: The meeting adjourned at 9:47am. next ICC meeting is scheduled for Wednesday, September 9, 2015

The Website subcommittee will meet immediately following the ICC committee meeting.

The minutes were taken and submitted by CAC Coordinator, Becky Manchester Aidlberg.



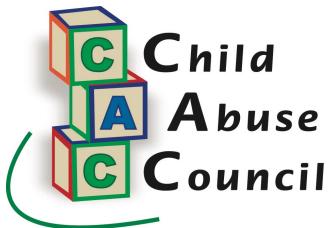
Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
September 9, 2015 - 8:30 AM
EMQ -- 232 East Gish Road, San Jose

MINUTES

1. The meeting was called to order by Chair Jennifer Kelleher at 8:45am. ICC Members in attendance were Jennifer Kelleher, Ben Madia, Penny Blake, Fran Naylor, Mary Pat Panighetti, Jane Odell, and Elisa Carias. Guests Steve Baron and Lydia Harris were also present as was guest speaker Erica Elliot and CAC Coordinator Becky Manchester Aidlberg.
2. There were no public comments.
3. The minutes from July's ICC meeting were approved. (Motion: Jane Odell; Second: Fran Naylor; Approved: all)
4. Presentation: Erica Elliott from Community Solutions reported on the CSEC Pilot Project Response Team data from February 2014 - March 2015. In FY 2014, Community Solutions received a one-year grant from the County of Santa Clara to launch the CSEC Service Response Team Pilot. The purpose of the pilot was to provide in-person response and supportive services to identified CSEC youth. The framework for the pilot was based on a victim-centered, trauma-informed, and collaborative model. She reported that many of the children the service response team encountered had experienced child sexual abuse and several of the youth were known to the child welfare system at one point in their history. Services included:
 - Phase 1 (1st 24 hours) - The Service Response team provided crisis intervention services to 59 youth. 46 of the 59 met with an advocate for an hour. 44 of the 46 participated in verbal safety planning. During the peer counseling session, advocates presented resource options, informed the youth about sexual exploitation and conducted verbal safety planning.
 - Phase 2 (24 hours 21 days) — The Service Response team provided crisis intervention services to 33 youth, 15 of which met with an advocate 3 or more times.
 - Phase 3 (21 days+) - The Service Response team provided continuing peer counseling sessions to 9 of the 15 youth and 248 sessions in total.The committee praised the work of Community Solutions with CSEC youth and thanked Erica Elliot for her presentation.
5. Discuss / Approve Committee Business
 - A. The committee agreed to change the committee meeting time from 9:00am - 10:15am.
 - B. Emerging Issues
 - CAN Center: Jennifer Kelleher presented an overview of the concerns being raised by the Child Abuse Council about the CAN Center and reported that the Executive Committee had assigned the issue to the ICC. Jennifer reported that although there has been an increase in the number of answered calls, there is not a corresponding increase in the number of ER referrals. There are additional concerns about how staff is trained, the quality of customer service, how overnight calls are being managed, and that mandated reporters are being asked to investigate. Jennifer Kelleher briefly summarized the Grand Jury report findings released in May 2015 which will be posted on the CAC website for members to review. As part of the ICC's research, Jennifer would like committee members to become familiar with joint response (Mandana will be asked to present to the committee at a future meeting) and differential response. Steve Baron reported that the Social Services Advisory Commission is also studying the grand jury report and the CAN center issue. He's

concerned that the agency is diverting cases from the system at every level. He invited ICC members to attend a meeting with DFCS about differential response on September 16th. Becky will forward details to the committee. The committee briefly discussed pressure from the community not to investigate cases because the investigation is so intrusive and a form of trauma on the family. The committee also discussed staffing problems within the agency, the importance of good data, early intervention, and good intervention programs, and not missing opportunities to provide critical services to families when they are "touched" by the system. Elisa Carias from Probation asked that the committee study the number of kids who end up in the system and the number/history of unsubstantiated reports in their files. The ICC decided to form an ad hoc committee to meet before the next ICC meeting and to develop a list of questions and concerns which they would raise directly with DFCS. Steve Baron, Elisa Carias, Ben Madia, Jennifer Kelleher, Lydia Harris, Mary Pat Panighetti and Penny Blake volunteered to participate in the ad hoc committee meeting. Becky will coordinate a meeting date, time and place.

6. There were no announcements.
7. The meeting adjourned at 10:10am. The next ICC meeting is scheduled for Wednesday, October 14, 2015. The minutes were taken and submitted by CAC Coordinator Becky Manchester Aidlberg.



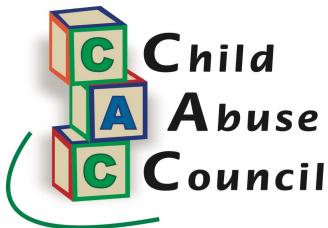
**Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
October 14, 2015 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose**

MINUTES

1. The meeting was called to order by Fran Naylor at 9:07. Chair, Jennifer Kelleher arrived minutes later and facilitated the meeting. A quorum was present. Committee members in attendance were Jennifer Kelleher, Ben Madia, Fran Naylor, Jane Odell, Elisa Carias, Lydia Harris, Edie Bader, Mandana Mahdavi, Theresa Bovey, Jane Smithson and Sheri Terao. CAC Coordinator Becky Manchester Aidlberg was also present.
2. There were no public comments.
3. The minutes from September's ICC meeting were approved. (Motion: Fran Naylor; Second: Theresa Bovey; Approved: all)
4. CAN Center: Jennifer Kelleher reported that the Social Services Advisory Committee held a session on differential response with the heads of the Differential Response providers and the DFCS department managers on October 16th. Steve Baron heads the SSAC sub-committee that is looking at differential response handled this meeting. The notes from this meeting were emailed to the ICC committee and Jennifer suggested that committee members review them. Jennifer summarized that Path 1 referrals are typically made prior to an investigation. Path 2 referrals occur after an investigation has happened, the risk is mitigated, and voluntary services for the family are deemed sufficient. There appears to be higher engagement in Path 2 than in Path 1. In response to long wait lists for these services, the Department increased slots for differential response services. Even with additional slots, there still is a waitlist. First5 is in the process of creating outcome measurements. Andrew Cain will request that the DFCS monthly report to the Council include the number of referrals to Path 1, the number of referrals to Path 2, and the number of families on the waitlist. There is some concern that cases that go to Path 1 and Path 2 may require a higher level of departmental involvement. Jennifer Kelleher will set up a meeting with First 5 about how the outcome measurement is being developed and to inquire about a repeat audit of differential response services.
 - Jennifer Kelleher reported on the CAN Center ad hoc committee that took place on October 8th. The committee decided to focus their attention on after-hours calls and differential response. Jennifer Kelleher or Andrew Cain will formally request of DFCS that CAC be considered a stakeholder and at the table as the Department develops a plan for after- hours procedures. A possible recommendation is that there be designated shift for after-hours calls and that this person be located at the RAIC. The ad hoc committee will at some point address staffing, training, and customer service, but will chose to focus first on the above-mentioned items. The subcommittee also discussed the CAT tool which is a screening tool that social workers at the CAN Center use. There is some concern that this tool is not effective, and it was noted that the tool is used after the call not during the call. There was a suggestion that a "CST" might be hired to handle the technical aspects of dropped calls. The CST could answer the phone, get preliminary information from the caller and have a social worker call back. Jennifer Kelleher noted that there was an increase in dropped calls this past month. The Department has requested extra help positions. Jennifer Kelleher also noted that there are two lines: a mandated reporter line and a regular line. The mandated reporter line trumps the regular line. There was discussion if there should be more than one line or just one.
 - Mandana Mahdavi educated the committee on the different response levels at the CAN Center:
 - "J.R." - Joint Response - responds within 30 minutes with a law enforcement officer

- "I.R." - Immediate Response - Two hour response
 - Physical abuse that left marks
 - Sexual abuse and the perpetrator is in the household
 - The state requires a 24 hour response but the County requires an even faster response
 - 10 day response
 - Neglect, left alone for too long, not enough food, drug paraphernalia in the home
 - Evaluate out and report out
 - Prior physical abuse
 - No report
 - Doesn't go in the file
 - "After hours" refers to 10pm to 8am. The CAN center is staffed seven days per week. There was some discussion about the challenge of staffing the after hours on-call position. There was a discussion about how statistics could be kept for the after hours calls. The committee asked about how other Counties handle after hours calls.
 - Jennifer Kelleher continued to discuss the work of the CAN Center ad hoc committee. The next ad hoc committee meeting will be held on November 4th at 3:00PM at LACY. The committee will look at the CAT, SIP (as related to the CAN Center), and the OPP.
5. Emerging Issues: No discussion due to lack of time.
- A. Psychotropic Medication
 - B. RAIC - placement recruitment alternatives
6. Future Emerging Issues/Presentations: No discussion of these items due to lack of time. Jennifer Kelleher reported that the committee may be able to look at the SIP issue at the January meeting.
- A. SIP
 - B. County Foster Care Recruiting and Training - (Denise Marchu, Tracy Bowers, Prof Parent Agencies, ITFC Agencies)
 - C. Homeless Youth Issues - (COE, Bill Wilson Center, McKinney Vento liaisons, Destination Home)
7. Update from Council and Executive Committee: Jennifer Kelleher reported that Penny Blake demonstrated the CAC website and that the Council has presented a certificate of appreciation to Keith Stokes, the County website liaison, at the September CAC meeting.
8. Regional CAPC Summit: Jennifer Kelleher reported that she had attended the CAPC Summit. The new head of OCAP presented. The possibility of a statewide Enough Abuse campaign was discussed at the Summit. The next GBACAC meeting is the week of October 26th.
9. The meeting adjourned at 10:14 AM. The next ICC meeting is scheduled for Wednesday, November 18, 2015 at 9:00am.

The minutes were taken by Becky Manchester Aidlberg and submitted on October 23, 2015.



Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
November 18, 2015 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose

MINUTES

1. The meeting was called to order at 9:10am by Jennifer Kelleher. A quorum was present. ICC members in attendance were: Jennifer Kelleher, Edie Bader, Penny Blake, Theresa Bovey, Ben Madia, Mandana Mandhavi, Fran Naylor, Mary Pat Panighetti, Lydia Harris, and Sheri Terao.
2. There were no public comments.
3. The Minutes from October's ICC meeting were approved. (Motion: Edie Bader; Second: Lydia Harris; Approved: all)
4. Discuss / Approve Committee Business
 - A. CAN Center Ad Hoc Committee Report: Jennifer Kelleher reported that the Ad Hoc committee had met again and discussed:
 1. After Hours Procedures
 2. Structured Decision Making Tool
 3. Staffing Level Issues
 4. Impact of Disproportionality

She furthermore reported that the Board of Supervisors is heavily invested in the CAN Center issue. Additional staffing positions and codes were approved but even as staff is hired, vacancies quickly arise. Retention is an issue. Theresa Bovey asked if they're addressing why staff is leaving. The committee discussed some reasons for staffing problems. Sheri Terao reported that Mental Health is also facing challenges with staffing social workers. Mary Pat Panighetti inquired about the quality of training for County Social workers. Sheri says its a supply and demand issue. Other industries are paying social workers more competitively and the County hiring process is lengthy. There was some discussion about whether or not the commission should take a position on the Agency opening up the positions to other professions. There was a consensus that the committee did not have the expertise to make a recommendation on this particular issue.

The committee authorized Jennifer Kelleher to draft a set of recommendations for improvements to the CAN Center on behalf of the ICC and CAN Center Ad Hoc Committee for consideration by the Executive Committee. (Motion: Lydia Harris; Second: Penny Blake; Approved: all) The recommendations would be based on the following bullet points but at the discretion of Jennifer Kelleher:

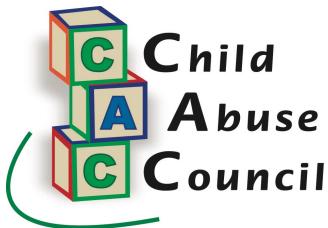
1. The after hours program should be a staffed onsite position (not subject to employees volunteering to take shifts)
2. CAC should be a stakeholder in the discussion about the after hours program
3. Wait list for differential reposes program should be addressed
4. Department should report on outcomes/effectiveness of differential response programs
5. Evaluate the effectiveness of the Structured Decision Making Tool
6. Evaluate the customer service
 - Complaints about customer service
 - Accountability
 - Concerns that the goal is to screen out rather than to screen in

- Importance of engaging mandated reporters - encouraging the calls, not dissuading them from making the call
- How is the County taking care of the caretakers
- Are they using the reflective supervision tool?
- Can/should the CAN Center offer consulting services?

The committee had limited time to address the remaining agenda items.

- B. Emerging Issues: No discussion
 - Psychotropic Medication
 - RAIC - placement recruitment alternatives
 - C. Future Emerging Issues/Presentations: Limited discussion. Possible future emerging issues the committee may want to look at are continuum of care reform and resource family approval. The committee would like to have a lengthier discussion about future issue at the January ICC meeting.
 - D. Update from Council and Executive Committee: The Annual Retreat is scheduled for Friday, February 12, 2016.
 - E. Enough Abuse: One upcoming training is planned.
 - F. Website: No discussion
 - G. Old Business: No discussion
5. Items for future agendas: January - CAN Center, Work Plan, Future emerging issues the committee wants to address
 6. No Announcements
 7. The meeting adjourned at 10:15 am. The next ICC meeting is scheduled for Wednesday, January 13, 2016.

The minutes were taken by CAC Coordinator Becky Manchester Aidlberg.



Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
January 13, 2016 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose

MINUTES

1. The meeting was called to order by Chair, Jennifer Kelleher at 9:03am. A quorum was present. Members in attendance included: Jennifer Kelleher, Lydia Harris, Edie Bader, Penny Blake, Theresa Bovey, Elisa Carias, Ben Madia, Fran Naylor, Jane Odell, Jane Smithson, Mary Pat Panighetti and Dr. John Stirling. Guests Carol Rhoads and Cindy Hendrickson were present, as was CAC Coordinator Becky Manchester Aidlberg.
2. There were no public comments.
3. The minutes from November's ICC meeting were approved. (Motion: Edie Bader; Second: Jane Odell; Approved: all)
4. Discuss / Approve Committee Business
 - A. CAN Center: Jennifer Kelleher reported that the full Council had voted to approve a letter from the Child Abuse Council to Lori Medina at DFCS requesting a meeting with DFCS to discuss the following questions, concerns and recommendations:
 - i. The rationale behind the County's decision to utilize the Comprehensive Assessment Tool (CAT) instead of the more widely-adopted Structured Decision Making tool (SDM)
 - ii. Ways to improve the experience of mandated reporters and community members who call the CAN Center.
 - iii. CAC should be a stakeholder in the discussion to improve the way the Department handles the after-hours program.
 1. Jennifer updated the committee that there was a mid-year budget request for two positions to staff the after-hours program, who would be located at the RAIC.
 - iv. Receive data specific to differential response in the monthly reports.Jennifer added that the unanswered calls lingers at about 10%. The department has mandated that the department make three attempts to call back the caller. The department did an in depth analysis of the CAN Center phone system and considered implementing other systems, but ultimately determined that the CAN Center's system was a good fit for the CAN Center and shouldn't be changed. Lydia Harris asked that the letter contain a respond-by date. Jennifer stated that the letter had been approved as written and wouldn't be altered. Several committee members commented that the committee will continue to follow the response to the letter and that Jennifer or Andrew would follow up with DFCS if they didn't hear back soon.
 - B. FY 2016-17 Work Plan: Jennifer reported that CAC Chair Andrew Cain would lead a discussion at the annual retreat on February 12th during which the Council would agree on three or four global goals for the 2017 fiscal year. Though the committee will begin to review the work plan for next year, it may need to make adjustments based on goals set at the retreat. Jennifer reported that the ICC work plan has been a general document so that the committee can be nimble and address issues as they arise. The committee agreed it should continue to be a flexible document so the committee can respond to emerging issues. The committee would like to more heavily engage representatives from the funded agencies in the ICC. The committee discussed outreach plans for funded agencies. The committee also

encouraged hosting a quarterly forum on topics that might be interesting to the funded agencies. Jennifer noted that the Public Awareness Committee is now more active and items in the ICC budget should potentially fall under PAC's budget. Lydia Harris asked if the committee should add an item to the work plan regarding mandated reporting compliance. Jennifer noted that Jane Smithson is contracted once again to train mandated reporters free of charge throughout Santa Clara County, and that she trains 3000 people a year. Cindy Hendrickson added that the DA's office reviews child abuse cases to determine when mandated reports didn't happen, and that this is rare. She is not seeing an epidemic failure to report. Penny Blake thanked Chair Jennifer Kelleher for all of her hard work and leadership with the ICC.

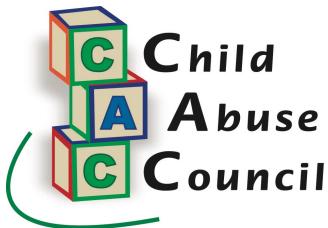
C. Emerging Issues

- Forensic Interviewing: Jennifer Kelleher introduced the topic of the state of forensic interviewing in our County. Currently, the County has a MDIC center called the Children's Interview Center. Other Counties and jurisdictions have opened trauma-informed coordinated approaches to serving victims. She noted that San Francisco has recently opened a child advocacy center that our County may want to study. Currently, police officers receive one day of training, and will contact the CIC only if the officer feels uneasy interviewing the child. Dr. Stirling added that Santa Clara County is state of the art for 1984 in terms of child forensic interviewing and stressed the importance that our County make improvements to the way our abuse victims are handled. There was considerable interest among committee members that the committee follow the issue of forensic interviewing. Jennifer will look into having a presentation at ICC by a child advocacy center and to perhaps visit the newly-opened San Francisco Child Advocacy Center. Jennifer will bring up the topic at the next Executive Committee meeting. The committee may develop a white paper or presentation for the Board of Supervisors.
- Psychotropic Medication: A public health nurse is now in place to monitor psychotropic medications.
- RAIC - placement recruitment alternatives: The committee would like to invite Tracy Bowers to present on this issue, especially with the expected impact of AB403, perhaps in the summer months.

D. Update from Council and Executive Committee: The Council voted to send a letter to the City of San Jose opposing the crime free housing initiative.

5. Items for future agendas: In March, the committee would like to track the process of the Council's letter to Lori Medina regarding the CAN Center.
6. Jennifer announced that all ICC members are invited to attend the annual member retreat.
7. The meeting adjourned at 10:18am. The next ICC meeting is scheduled for Wednesday, February 10, 2016.

The minutes were taken by CAC Coordinator Becky Manchester Aidlberg.



**Child Abuse Council of Santa Clara County
Interagency Collaboration Committee
February 10, 2016 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose**

MINUTES

1. The meeting was called to order at 9:05 am by ICC Chair, Jennifer Kelleher. A quorum was present. Committee members in attendance: Fran Naylor, Steve Baron, Lydia Harris, Penny Blake, Edie Bader, Carol Rhoads, Jane Smithson, Mary Pat Panighetti, Mandana Mandhavi, Ben Madia, John Stirling, Penny Blake, Elisa Carias, Cindy Hendrickson and Jennifer Kelleher. CAC Coordinator Becky Manchester Aidlberg was also present.
2. There were no public comments.
3. The minutes from January's ICC meeting were approved. (Motion: Edie Bader; Second: Jane Smithson; Approved: all) Before the minutes were approved, Lydia Harris questioned if the minutes accurately reflected how important to the committee it is that it receive a response from DFCS about the CAN Center letter. There was a consensus by the committee that the minutes were accurate and no amendments were necessary. After the minutes were approved, Steve Baron asked for clarification on item 4B where Cindy Hendrickson had stated that the DA's office had not observed an epidemic failure to report in regard to child abuse cases. A discussion followed. No revisions to the minutes were recommended.
4. Discuss / Approve Committee Business
 - A. CAN Center: Jennifer Kelleher reported that further action by CAC on the CAN Center Issue was awaiting a response from DFCS. Jennifer Kelleher will follow up with Andrew Cain and report back at the next ICC meeting. Also discussed:
 - i. A new CAN Center report was released to the BOS. Steve Baron will forward to Becky who will forward to the full committee.
 - ii. Steve Baron noted that the abandoned call rate has gone up. Jennifer Kelleher added that though some of the vacant positions have been filled, the new staff are still being trained.
 - iii. Mandana reported that the CAN Center has requested two units to staff the after hours function: 2 supervisors, 4 social workers and 1 clerical. These positions will staff the CAN Center after hours (approximately 9pm to 8am) 7 evenings a week. They will be located at the RAIC and calls will be recorded allowing greater monitoring. They will work 4 days a week, 10 hours a day. Current staff will continue to be on call during the weekend days and holidays. The request for more staff is part of the mid-year budget request currently being reviewed by the Board of Supervisors.
 - B. FY 2016-17 Work Plan: Jennifer Kelleher reported that the full Council will decide on three or four global goals for the Council at Friday's CAC Member retreat. At the March meeting, the ICC will discuss how the ICC work plan should reflect the larger Council's goals. Jennifer reminded the committee that the ICC goals are purposely vague so that the committee can be nimble to address critical issues in child welfare as they arise. For now the committee decided that it could reduce the budget on the Enough Abuse line item from \$1000 to \$500. Jennifer asked the committee to review the work plan in advance of the March meeting and come ready to suggest changes.
 - C. Emerging Issues

- Forensic Interviewing: The ICC is following the issue of forensic interviewing, and the future potential for a Child Advocacy Center in Santa Clara County.
 - Jennifer Kelleher reported that CATTA has a grant to provide technical assistance for counties interested in starting a child advocacy center. They also have a Child Advocacy Center "road show" available to inform the ICC or other stakeholders in the County.
 - Jennifer Kelleher reported there was a free one day training in Santa Cruz for County teams to attend. She passed around the flier. The goal would be to have decision makers from our County attend as a group, although there was consensus that our County wasn't prepared to attend as a group at this point.
 - Cindy Hendrickson reported that the CIC, run by Trish Martinez and Steve Donohue have the funding and the desire to hire two forensic interviewers. San Mateo's Miriam Wolf is a potential candidate. Cindy will continue to follow up with them and will report back to the committee as things change.
 - Mary Pat Panighetti reported that the California Professional Society on the Abuse of Children (CAPSAC) offers training on forensic interviewing and she distributed a brochure for the APSAC. Mary Pat recommended both organizations as sources of information on best practices in regard to forensic interviewing. Could we send a group?
 - There was a consensus that the committee would like to have a presentation by a forensic interviewer at an upcoming meeting. Dr. Stirling will contact Miriam Wolf to see if she can present on March or April. As an alternative, Jennifer could ask a person from her office to present who's a certified forensic interviewer.
- Psychotropic Medication:
 - Steve Baron reported that he attended a meeting with the new public health nurse who monitors the use of psychotropic medications for foster youth. He reported that she had been on the job since the fall. She is documenting all of the medications that foster youth are prescribed and assisting with the JV220 forms. Dr. Stirling stated that although her role is helpful, ideally all foster youth would be seen at a foster care clinic staffed by a psychiatrist. He would like to see more coordination between the SPARK clinic and the psychotropic medication coordinator.
- Medical Examinations:
 - Jennifer Kelleher reported that Supervisor Chavez has raised the issue of better dental and medical screenings for children in the system. There was a consensus among committee members that having Kathleen King, the Executive Director of Healthy Families attend a meeting to share her organization's role and methods of screening children would be helpful. Jennifer will coordinate.
- RAIC - placement recruitment alternatives: The committee discussed conflicting opinions on the impact that Continuum of Care reform will have on children in the system. Some of the opinions expressed included:
 - there's backward pressure on the system to keep kids out of the system when placements decrease
 - many of the smaller group homes are not serving the best interest of foster youth and should be replaced by family settings per the legislation
 - the goal is to recruit 600 foster families. As a general number, only 40% of foster placements are available at any given time.
 - concern that the method we are championing may not be possible or even ideal.

- the bottom line is that there will be far fewer placements for foster youth in the near future and we may not be ready for this impact
- while some people suggested that the goal is to keep kids out of the system, others suggested that offering families differential response services earlier and more often should be the goal.

D. Future Emerging Issues/Presentations

- Jennifer passed around special child abuse prevention dolls and materials that had been developed by Partners in Prevention, and reported that Partners in Prevention has materials for our County to use.

- Tanis Crosby was mentioned as a possible presenter at a future ICC meeting

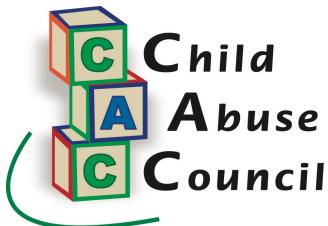
E. Enough Abuse: Jennifer reported that Dr. Finkelhor had reviewed the Enough Abuse materials and made some revisions. She reported that she would like to recruit some additional trainers in our County and asked the committee for suggestions. Steve Baron suggested that Child Advocates be trained in the curriculum. He will put Stacy Castle in touch with Enough Abuse.

F. Website: The committee will meet after the ICC meeting to discuss a possible update needed on the website about reporting consensual sex among minors.

5. The meeting adjourned at 10:25 am. The next ICC meeting is scheduled for Wednesday, March 9, 2016.

The Website subcommittee met immediately following the ICC committee meeting.

The minutes were taken by CAC Coordinator, Becky manchester Aidlberg, and submitted on February 17, 2016.



**Child Abuse Council of Santa Clara County
Interagency Collaboration Committee**
March 9, 2016 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose

MINUTES

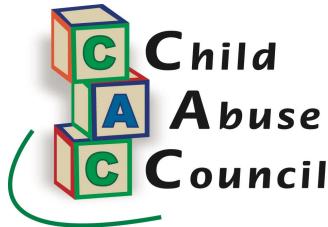
1. The meeting was called to order by Penny Blake at 9:00 am. ICC Members in attendance were: Penny Blake, Jane Odell, Edie Bader, Fran Naylor, Ben Madia, Carol Rhoads, John Stirling, Lydia Harris, Mary Pat Panighetti, Sheri Terao, and Cindy Hendrickson. Guests in attendance were: Suzanne Frank (Kaiser), Matt Peyton (Sheriff's Office), Kathleen King (Healthier Kids), and Sunny Ochoa (Healthier Kids). CAC Coordinator Becky Manchester Aidlberg was also present.
2. There were no public comments.
3. The minutes from February's ICC meeting were approved. (Motion: Fran Naylor; Second: Edie Bader; Approved: all)
4. Discuss / Approve Committee Business
 - A. Presentation: Kaiser Permanente Child Abuse Services and Prevention Champions (CASP) - Dr. Suzanne Frank introduced the committee to the Kaiser Child Abuse Services and Prevention (CASP) Champions program and distributed a printed powerpoint which she referenced throughout her presentation. The CASP scope is to:
 - i. Develop and enhance the professional skills and knowledge of providers and support staff in the recognition, assessment, and treatment of child abuse and maltreatment.
 - ii. Develop skills and strategies to consistently document and report suspected child abuse.
 - iii. Apply a multidisciplinary collaborative approach to diagnose, provide care for and protect abused children

The CASP consists of Kaiser MDs throughout Northern California Kaiser locations. Suzanne Frank is one of two Champions from San Jose Kaiser. CASP Champions are in the process of forming an "External Suspected Child Abuse/Neglect" (SCAN) Team which they hope to convene for the first time in July. The SCAN team will consist of interdisciplinary County representatives who will meet monthly to review suspected child abuse reports, review the volume of reported cases, and propose internal changes when necessary. Cindy Hendrickson and Dr. John Stirling expressed interest in learning more about the SCAN team. The ICC will continue to follow the development of the Kaiser CASP program and SCAN team at future meetings.

- B. Presentation by the Healthier Kids Foundation: Kathleen King and Sunny Ochoa introduced the ICC to the Healthier Kids Foundation which seeks to provide health screenings and referrals, and access to health insurance coverage for the County's undocumented and impoverished children. Sunny Ochoa discussed five of their programs (referring to a folder with fliers about each of the programs). They include:
 - i. Vision First: Since 2013, they have screened 30,000 children, free of charge. The program uses a digital photo optic camera which can diagnose vision problems within 30 seconds at community locations. Children do not need to be verbal in order to be screened. Parents whose children present with vision problems are given a double-sided sheet which explains the diagnosis and provides the locations of eye doctors that accept Medi-Cal.

- ii. Dental First: Dental First provides free dental screenings and referrals for follow up care if needed.
 - iii. Hearing First: Provides free hearing screenings to children, using the latest technology, and referrals if follow up care is needed.
 - iv. 10 Steps to a Healthier You: A free, three-class series to help parents promote healthy eating habits in their homes.
 - v. Baby Gateway: The goal is to reduce the number of children who go to the emergency room. The program assists mothers enroll their newborn baby in Medi-Cal and select a PCP while still in the hospital.
 - C. Review of Goals from the CAC Retreat: Jennifer Kelleher reported that the Council had voted to approve the following Child Abuse Council goals for FY 2016-17:
 - i. Incorporate youth voices into oversight and improvement systems
 - ii. Promote public awareness of child abuse prevention programs
 - iii. Monitor systems serving children
 - iv. Enhance CAC's role as an advisory commission to the BOS
 - D. FY 2016-17 Work Plan and Budget: The committee reviewed the work plan and budget and decided to add a bullet to item 3 of the ICC work plan: "Develop a plan to incorporate youth voice into system improvements." The committee voted to approve the work plan and budget as amended. (Motion: Penny Blake; Second: Jane Odell; Approved by all but Dr. Stirling who opposed). The approved FY 2016-17 ICC work plan will be included in the minutes.
 - E. Update on Forensic Interviewing: Cindy Hendrickson reported that a meeting would be held the afternoon of March 9th. She will report back at the April ICC meeting.
 - F. Update on the SPARK clinic: Dr. Stirling reported that the SPARK clinic would be moving across the street to a more updated clinic ("The Downtown Clinic") where they would have greater access to services such as X-ray, pharmacy, and six instead of four exam rooms. The move will happen in June.
5. Items for future agendas
- A. April: No presentations; return to emerging issues discussions; Kaiser SCAN team
 - B. May: Presentation by Mariam Wolf
6. There were no announcements.
7. The meeting adjourned at 10:08 a.m.

The minutes were taken by CAC Coordinator Becky Manchester Aidlberg and submitted on March 9, 2016.



Child Abuse Council of Santa Clara County
FY 2016/17 Interagency Collaboration Committee Work Plan and Budget

Committee Chair: Jennifer Kelleher
Date Updated: March 9, 2016

Committee Purpose: To improve cooperation and collaboration between agencies, both public and private, by removing barriers, improving communications or whatever else may appear necessary to ensure that children and their families receive services that fit their needs most appropriately.

Goals and Objectives		Proposed Activities	Timeline	Personnel Sub-committee	Budget
1	Increase collaboration and facilitate communication with the Council, Grantees, Greater Bay Area CAPC and public through our website.	<ul style="list-style-type: none">Maintain the website and keep the website current with updated information.Market the website in collaboration with Public Awareness Committee.Encourage other Council members to submit appropriate information for posting, including all agendas and minutes.Continue our collaboration with the Greater Bay Area CAPC	Ongoing	ICC Committee, Council Coordinator, SSA staff & and all Council members.	\$500
2	Continue to strengthen the Council's relationships with stakeholder agencies and funded agencies.	<ul style="list-style-type: none">Invite various stakeholders and funded agencies to join the committee.Research and invite speakers to ICC Meetings and when beneficial refer them as appropriate to the Council meetings.	Ongoing	ICC Chair, Council Coordinator & ICC members	\$150
3	Raise relevant issues facing stake-holder community including making recommendations for action to the Council.	<ul style="list-style-type: none">Arrange for presentations on relevant issues.Facilitate discussion of identified topics.Develop a plan to incorporate youth voice into system improvements.	Ongoing	ICC members	\$0
4	Serve as the local coordinating entity for the Enough Abuse Campaign	<ul style="list-style-type: none">Outreach to proposed audiences for training.Coordinate trainings as requested.Collaborate with Public Awareness committee.	Ongoing	ICC members, ICC Chair & Presenters	\$500
	Total				\$1,150

**SANTA CLARA COUNTY CHILD ABUSE COUNCIL
INTERAGENCY COLLABORATION COMMITTEE**

EMQ FamiliesFirst
232 East Gish Road, San Jose
Wednesday, April 13, 2016 9:00 am

1. Call to Order:

The meeting was called to order at 9:00 by Penny Blake. A quorum was present. ICC members in attendance were Edie Bader, Steve Baron, Fran Bergman Naylor, Penny Blake, Elisa Carias, Theresa Bovey, Suzanne Frank, Lydia Harris, Mandana Mahdari, Jane Odell, Mary Pat Panighetti, Matt Peyton, and Jane Smithson. Introductions were made to our new committee member.

2. Public Comment;

It was said that the Symposium was well run and the breakout sessions were excellent. There was additional discussion of the main speaker.

3. Minutes:

The minutes of the March meeting were approved as written. (Lydia so moved- Jane O seconded)

4. A. Kaiser MDT:

Suzanne reported that progress has been made. She said DFCS is meeting with them and they are striving for consistency. There is a SCAN (Suspected Child Abuse and Neglect) meeting scheduled for 1pm on August 9th at Kaiser San Jose to review various cases from Kaiser, Valley Medical Center, and perhaps other sources. They plan to include additional hospitals in the future. Penny explained Theresa's role with the MDT for the past 5 years and said she should be involved with SCAN. Suzanne said they plan to start small and build. Suzanne said she would like to see both the SCAN and the MDT develop. Penny said we should keep this on the agenda. Suzanne will coordinate with Stacy Castle from the Public Awareness Committee on Kaiser's effort to publicize Child Abuse Prevention month.

B. Emerging Issues:

Forensic Interviewing

Mandana said they are trying to get a trained interviewer at the CIC. This includes getting a grant for the center and for professional interviewers. Mandana sees this as a plus for DFCS, law enforcement and the community.

Psychotropic Medications

Penny said a report was sent to the Board of Supervisors. There now is a nurse following the children in court who are being prescribed medications. She said it would be nice if that nurse could give some feedback on medication use. Suzanne said it is difficult to follow up on how medications are being administered especially within a family. Penny will ask Jennifer to have the nurse make a presentation here in the next few months.

Medical Examinations and SPARK Clinic

Concerns were expressed about the medical exams at the SPARK clinic since both doctors are currently on administrative leave. The RAIC employs the nurse at the clinic who does the children's initial screening. The concern is that there is currently no follow up. Mandara said the concern really is that DFCS currently does not have a child abuse expert. DFCS may contract with another physician. Mandara said this individual would need to have special certification to be a child abuse expert. Suzanne said she has been qualified by the court to be a child sexual abuse expert. It was reported that Dr. Harris from Valley Medical Center is supposed to be providing staff to do the follow up exams that

the child is required to have within 30 days. Steve suggested that the chair of the Child Abuse Council express this concern to the Board of Supervisors as an emergency. Steve said Andrew could call an emergency meeting of the Executive Committee if necessary. He stated that this emergency is impacting the lives of children. The following motion was made by Jane Smithson and seconded by Lydia. It was moved that Penny contact Andrew and he, on an emergency basis, contact the board of Supervisors over the concern about the lack of a forensic medical examiner at the RAIC and recommend that the Board of Supervisors should take immediate action to obtain a child abuse expert. The motion passed unanimously. Penny will also suggest to the Child Abuse Council that a trauma informed doctor do the follow up 30 day exams.

RAIC Placement and AB403

Penny said the issue is that if they don't have the placements available for the children, what do we do? It was reported that relative placements have gone down. Mandana said that qualifying a family is a long process. Steve said it is difficult to engage families who have been referred to Differential Response on a voluntary basis. He suggested this committee have DFCS come to present on the success of Differential Response. It was decided to wait on inviting them for this presentation. Jane S. requested the legislative history of AB403. Penny will ask Becky to send the legislative history of AB 403 to this committee. This will also be on next month's agenda as well as a continued discussion of the RAIC.

C. Future Emerging Issues/Presentations

No action was taken.

D. Update on Council and Executive Committee

Penny said the goals and objectives for next year have been sent out and should now be followed.

E. Enough Abuse

This should be placed on the agenda for our May meeting.

F. Website

Fran asked for any questions or concerned. Everyone was encouraged to visit the website.

G. Old Business

None

5. Items for Future Agendas

Need for Child Abuse Expert and Forensic Medical Examiner

Legislative history of AB403

RAIC

Success of Differential Response

SCAN and MDT

Enough Abuse

Presentation by the nurse monitoring medication use

6. Announcements

None

7. Adjournment

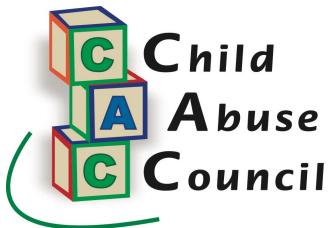
The meeting was adjourned at 10:12 am. The next meeting will be on Wednesday, May 11, 2016 at 9:00 am.

Respectfully submitted,

Edie Bader

April

www.cacscc.org



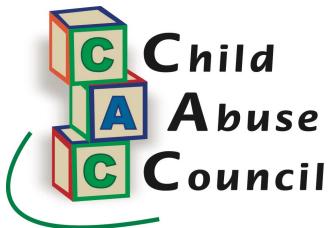
**Child Abuse Council of Santa Clara County
Interagency Collaboration Committee**
May 11, 2016 - 9:00 AM
EMQ -- 232 East Gish Road, San Jose

MINUTES

1. The ICC meeting was called to order at 9:01 a.m. by ICC Chair, Jennifer Kelleher. A quorum was present. In attendance were Jennifer Kelleher, Edie Bader, Steve Baron, Cindy Hendrickson, Lydia Harris, Mandana Mahdavi, Fran Naylor, Carol Rhoads, Suzanne Frank, and Ben Madia. Guest Janeth Peterson and CAC Coordinator Becky Manchester Aidlberg were also present.
2. Public Comments: Jennifer Kelleher announced that the Board of Supervisors had created a task force on Foster Youth which will be run jointly with the County Office of Education.
3. The minutes from April's ICC meeting were approved. (Motion: Lydia Harris; Second: Carol Rhoads; Approved: all)
4. Discuss / Approve Committee Business
 - A. Presentation: Janeth Peterson, MSW, Social Worker at Legal Advocates for Children & Youth presented on forensic interviewing protocols. Cindy Hendrickson announced that Santa Clara County had received a two-year grant for a forensic interviewer. She, Mandana and James Gibbons-Shapiro will meet to explore next steps. The committee felt the Symposium committee should consider a workshop on forensic interviewing at the next Symposium. Janeth explained that forensic interviewing developed in the 1970s and 1980s with a few high profile cases of child sexual abuse in day care settings. A forensic interview is a fact-finding interview of a child who may have experienced or witnessed a crime. The interview is conducted at the request of law enforcement and/or CPS. Forensic interviewing spares a child from being interviewed multiple times by professionals from multiple fields. The forensic interview brings all of the interested parties together in advance of the interview to identify what information needs to be gathered. Some of the points that were covered in the presentation:
 - i. It's important to prepare the child and orient the family about the forensic interviewing process so everyone knows what to expect.
 - ii. Interviews are videotaped.
 - iii. Beside the child and the forensic interviewer, there is often times a victim advocate in the room to protect the interests of the child.
 - iv. Some forensic interviewers go into an interview "blind" with no information about the case. Other forensic interviewers will receive some background in advance of the interview.
 - v. The forensic interviewer will look for signs of coaching in the child.
 - vi. Some children are reluctant to talk, especially adolescents.
 - vii. Suggestibility is high in young children (2 or 3 years old).
 - viii. Interviewers must establish the competency of the child.
 - ix. The forensic interviewer will ask broad, open-ended questions to allow the child to paint of picture of what happened. They avoid leading questions.
 - x. The interviewer will gather the facts and details about criminal acts to aid law enforcement and CPS.

- xii. At a certain point in the interview, a forensic interviewer will step outside of the interview room to ask what other information the DA and law enforcement may need.
 - xiii. The interview is ended on a neutral topic.
 - xiii. The interviewer recommends next steps for the child (for example, mental health services).
 - B. Spark Clinic and Child Abuse Expert: Since the last ICC meeting, the community learned that Doctors Egge and Stirling were terminated. The Mercury News reported that a failure to report child abuse in a case that involved the death of a child was the reason for the termination. Though the committee felt strongly at the April meeting that immediate and strong action should be taken to ensure foster children were receiving quality medical care while Egge and Stirling were on administrative leave, the situation, needs, and demands have since changed now that it's clear that the doctors will not be returning. The committee discussed and expressed a high level of concern regarding gaps in service to foster youth as a result of Stirling and Egge's termination including:
 - i. A medical expert who can render an opinion and consult with CPS ("It is my medical opinion that these injuries are consistent with child abuse" or not), especially in the middle of the night or on an urgent timeline
 - ii. Child abuse expert in court
 - iii. Medical service to foster youth
 - iv. Overall well-being of the SPARK clinic
 - v. How child abuse is being reported from medical facilities
 - vi. General shortage of board-certified child abuse experts to fill Egge and Stirling's shoes
 - vii. Who will be hired to replace Stirling and Egge — will they be board-certified child abuse experts?
 - viii. What is the Council doing to address these issues with the Board and VMC?
 - ix. Is there a risk to child abuse victims now that the County does not have a board-certified abuse expert available on-call when law enforcement, medical personnel and CPS need to consult?Jennifer will contact County Counsel to clarify several of the specific concerns raised at the meeting and will discuss the committee's desire to take action with the CAC Chair Andrew Cain. The issue will be further discussed at the May full Council and Executive Committee meetings and will be placed on the June ICC agenda for further consideration.
5. Announcements: Suzanne Frank announced that there were two upcoming events in regard to the Kaiser MDT and that committee members should contact her for information if interested: June 17th and August 9th at 1:30 p.m.
 6. The meeting adjourned at 10:33 a.m. The next ICC meeting is scheduled for Wednesday, June 8, 2016.

The minutes were taken by CAC Coordinator Becky Manchester Aidlberg and submitted on May 31, 2016.



Child Abuse Council of Santa Clara County
Interagency Collaboration Committee

June 8, 2016 - 9:00 AM

Uplift Family Services -- 232 East Gish Road, San Jose

MINUTES

1. The meeting was called to order at 9:00 a.m. by Penny Blake who chaired the meeting in Jennifer Kelleher's absence. A quorum was present. ICC Members in attendance were: Penny Blake, Theresa Bovey, Lydia Harris, Edie Bader, Carol Rhoads, Steve Baron, Fran Naylor, Jane Smithson, Suzanne Frank, Jane Odell, Elisa Carias, Mary Pat Panighetti, Mandana Mahdavi, Cindy Hendrickson, and Ben Madia.
2. There are no public comments.
3. The minutes from May's ICC meeting were approved. (Motion: Edie Bader; Second: Jane Smithson; Approved: all)
4. Discuss / Approve Committee Business
 - A. FY 2016/17 ICC Meeting Schedule: The Committee reviewed and approved the ICC meeting schedule for the fiscal year (attached). (Motion: Edie Bader; Second: Jane Smithson; Approved: all)
 - B. Workgroup on need for child abuse medical experts and staffing at the SPARK clinic: Cindy Hendrickson reported that the Chair of the Police Chief's association had written a letter to the Board of Supervisors on the issue of the need for a child abuse expert. The letter will be distributed to the committee via email. Cindy also reported that the DA's office and law enforcement in the field have been receiving assistance from Dr. Albin from Kaiser when an expert opinion is required. Carol Rhoads reported that she, as a representative from JJC and Andrew Cain, as Chair of the CAC would be meeting with Dr. Russell from VMC on Friday and will be able to report back at the the CAC and ICC meetings. The committee expressed concern about the need for pediatricians, ER doctors, and other doctors who see children to be trained in recognizing child abuse and in reporting child abuse. Suzanne noted that there's a free online training available for medical personnel.
 - C. Emerging Issues:
 - Kaiser MDT: Dr. Suzanne Frank distributed documents in relation to the Kaiser MDT. The first Kaiser MDT will take place on August 9th at 1:30 p.m. She reported that the Stanford SCAN team had suspended their meetings since Dr. Stirling is no longer able to participate. The committee agreed that SCAN team operations would be a good Symposium topic.
 - Forensic Interviewing: Mandana Mahdavi reported that the forensic interviewing steering committee was meeting on Friday. They have received the grant and progress is being made. The idea of having Miriam Wolf present to the committee on forensic interviewing had been raised at previous meetings. After a brief discussion, the committee agreed that the topic of forensic interviewing had been covered well at the May meeting by Janeth Peterson.
 - CAN Center Update: Penny reported that CAN center numbers will be differentiated from the RAIC numbers in future reports.
 - RAIC Update: Penny reported that the JJC and CAC will continue to put pressure on the County to ensure that the RAIC construction project stays on track. She further reported that the overstays continue to rise. Some children take longer than 24 hours to place, and

keeping them in the RAIC longer than allowed allows more time to adequately assess a child's physical and emotional needs and find an appropriate placement. The reasons for overstays are now detailed in the monthly report. The 24 hour maximum stay puts hard working, well-meaning people in the position of either following the law and placing a child in a less than ideal placement or breaking the law in order to protect the best interests of the child. The 24 hour law is the result of delusional magical thinking, that when followed literally, puts children in danger. The committee felt strongly that continued pressure on the County to seek licensing for stays up to 7 days is a priority for the Council.

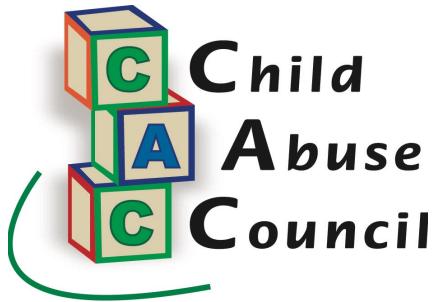
- AB 403: The committee briefly discussed concerns regarding the readiness of our system to adequately place children in appropriate placements when group homes are no longer an option.

D. Future Emerging Issues/Presentations

- Issues for FY 2016-17
- SIP: Penny Blake reported that the Allocations committee has not received a SIP report from SSA in over a year.
- County Foster Care Recruiting and Training - (Denise Marchu, Tracy Bowers, Prof Parent Agencies, ITFC Agencies): The committee would like to hear on this topic by County experts in September, if possible.
- Homeless Youth Issues - (COE, Bill Wilson Center, McKinney Vento liaisons, Destination Home): The Disproportionality committee is doing a workshop on homeless youth on Friday, September 23rd. For now, the committee agreed it would let the Disproportionality committee cover this issue.

5. Items for future agendas: Pediatrician and ER staff training, child abuse expert workgroup, Foster Care recruitment and placement (September)
6. The meeting adjourned at 10:25 a.m. The next ICC meeting is scheduled for Wednesday, July 13, 2016.

The minutes were taken by CAC Coordinator Becky Manchester Aidlberg and submitted on June 28, 2016.



ICC Meeting Schedule - FY2016/2017

July 13, 2016, at 9:00 a.m.

**No Meeting in August

September 14, 2016, at 9:00 a.m.

October 12, 2016, at 9:00 a.m.

November 9, 2016, at 9:00 a.m.

** No Meeting in December

January 11, 2017, at 9:00 a.m.

February 8, 2017, at 9:00 a.m.

March 8, 2017, at 9:00 a.m.

April 12, 2017, at 9:00 a.m.

May 10, 2017, at 9:00 a.m.

June 14, 2017, at 9:00 a.m.